



BOARD OF CERTIFIED REPORTERS

Arizona State Courts Building
1501 West Washington Street, Phoenix, Arizona 85007
Hearing Room 109

April 13, 2017
10:00 a.m.

Approved Regular Meeting Minutes

MEMBER ATTENDANCE:

Present:

Honorable Peter Swann
Terri Faust
Melissa Gonsalves
Michael Parrish

Telephonically Present:

G. Allen Sonntag, Chair
Honorable Douglas Gerlach

Absent:

Patricia Seguin

OTHER ATTENDEES:

AOC Staff:

Michelle Martinez
Debbie MacDougall
Hal White
Wil Castro
Pasquale Fontana
Arnita Oliver

Guests:

Alvin Brown
Jerry Coash, Jr.
James Cool

CALL TO ORDER

Called to Order By: G. Allen, Sonntag, Chair

Time: 10:10 a.m.

1) REVIEW AND APPROVAL OF MINUTES:

1-A: Review and approval of regular minutes for the meeting of February 2, 2017.

Individual Addressing the Board: G. Allen Sonntag

Discussion: Move to approve regular session minutes of the meeting of February 2, 2017.

Motion: Consideration of and motion to approve the regular session minutes for the meeting of February 2, 2017.

Motion Proposals: First Melissa Gonsalves
Second Terri Faust

Motion Results: Pass

1-B: Review and approval of regular minutes for the meeting of March 24, 2017.

Individual Addressing the Board: G. Allen Sonntag

Discussion: Move to approve the regular session minutes of the meeting of March 24, 2017.

Motion: Consideration of and motion to approve the regular session minutes for the meeting of March 24, 2017.

Motion Proposals: First Melissa Gonsalves
Second Michael Parrish

Motion Results: Pass

2) PENDING COMPLAINTS:

2-A: Review, discussion and possible action regarding complaint number 15-C002, involving registered court reporting firm, Coash & Coash.

Individual Addressing the Board: Pasquale Fontana

Discussion: It is recommended the Board dismiss Complaint Number 15-C002 involving Coash & Coash, Inc. because the reporting firm did not know that ACJA rules applied to cases before the ICA.

Motion: Consideration of and motion to accept staff's recommendation with the added amendment including good faith debate regarding application of the rules.

Motion Proposals: First Judge Peter Swann
Second Michael Parrish

Motion Results: Pass

2-B: Review, discussion and possible action regarding Findings of Fact, Conclusions of Law and Recommendation regarding complaint number 16-C004, involving Karen Dawson.

Individual Addressing the Board: Pasquale Fontana

Discussion: It is recommended that the Board find Karen Dawson in default and enter a Final Order revoking the certification of Karen Dawson.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Judge Douglas Gerlach
Second Michael Parrish
Recused Judge Peter Swann

Motion Results: Pass

2-C: Review, discussion and possible action regarding the Division Director dismissal of complaint number 16-C005.

Individual Addressing the Board: Debbie MacDougall

Discussion: It is recommended the Board affirm the dismissal.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Judge Peter Swann
Second Michael Parrish

Motion Results: Pass

2-D: *Update regarding the status of pending complaints.*

Individual Addressing the Board: Debbie MacDougall

Discussion: As of April 10, 2017, there are currently four open complaints, three of which have been presented on this agenda with dispositive recommendations under agenda items 2-A, 2-B and 2-C.

3) INITIAL CERTIFICATION AND ELIGIBILITY

3-A: *Review, discussion and possible action regarding pending initial certification application for Laurel Woodbridge.*

Individual Addressing the Board: Debbie MacDougall

Discussion: Defer this agenda item until a future meeting.

4) RENEWAL CERTIFICATION APPLICATIONS:

4-A: *Review, discussion and possible action regarding pending application for renewal of certification for the following certificate holders:*

1. Vicki Champion
2. Terese Heisig

Individual Addressing the Board: Wil Castro

Discussion: It is recommended to grant renewal of certified reporter certification to the following individual:

1. Vicki Champion

Motion: Consideration of and motion to accept staff's recommendation

Motion Proposals: First Honorable Peter Swann
Second Michael Parrish

Motion Results: Pass

Individual Addressing the Board: Wil Castro

Discussion: It is recommended to grant renewal of certified reporter certification to the following individual:

2. Terese Heisig

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Melissa Gonsalves
Second Terri Faust
Recuses Judge Douglas Gerlach

Motion Results: Pass

5) **ADMINISTRATIVE ISSUES:**

Individual Addressing the Board: Michelle Martinez

Discussion: There are no administrative issues at this time.

CALL TO THE PUBLIC

Individuals Addressing the Board: Alvin Brown

ADJOURNMENT

Motion: Move to adjourn.

Time: 10:35 a.m.

Initials: AO